



CONTRACT AWARDING NOTICE

for

delivery of acoustic doppler current profilers for the Contracting Authority – the Institute of Oceanology, Polish Academy of Sciences in Sopot

Name and address of the Contracting Authority

Institute of Oceanology Polish Academy of Science
ul. Powstancow Warszawy 55
81-712 Sopot, Poland
Fax (48 58) 551 21 30
Email: office@iopan.gda.pl

I. The legal basis

1. The legal basis for the procedure is art. 30a of the Act 30 April 2010 on the Principles of Financing Science (Journal of Laws of 2014 No. 96, item 1620 as amended) and art. 4d, paragraph 8 point 1 of the Act of 29 January 2004, the Public Procurement Law (Journal of Laws of 2015, item 2164, as amended).
2. The contract is funded from designated subsidy from project INTAROS - Integrated Arctic Observation System.

II. Description of the subject of contract

1. The subject of the procedure is the delivery of **acoustic doppler current profilers for the Contracting Authority – the Institute of Oceanology, Polish Academy of Sciences in Sopot**
2. CPV code: (33120000-7) Recording systems and exploration device.
3. The subject of the agreement is the **delivery of two types of acoustic doppler current profilers**:
 - 1) Acoustic Doppler Current Profiler with frequency 250 kHz:
 - Equipped with 5-beam head (adds mid 500 kHz vertical transducer);
 - Average current profiles, 4 beams;
 - Profiling range 200 m;
 - Cell size 1-8m, max cells 200;
 - Velocity accuracy 1% of measured value $\pm 0.5\text{cm/s}$, velocity resolution 0.1cm/s;
 - Compass and tilt sensor, thermistor embedded in head;
 - Compass accuracy/resolution 2° for tilt $< 30^\circ/0.01^\circ$;
 - 16 GB SD card data logger;
 - Standard instrument housing, with room for battery ;
 - 6p+2p MCBH, Ethernet + power, standard ;
 - 10m Ethernet cable with MCBH6MP, Power/RJ45 at dry end;
 - Firmware for Wave measurements (requires 5-beam head);
 - Firmware for Ice measurements (requires waves and 5-beam head);
 - Software for deployment planning, data retrieval and data conversion;
 - Lithium battery pack 1800 Wh 19V;
 - 2) Acoustic Doppler Current Long Range Profiler with dual frequency 55kHz/75kHz:
 - Equipped with 3x55 kHz transducer head;
 - Average current profiles, 3 beams / dual frequency;
 - Profiling range 1000m (55 kHz), 600m+ (75 kHz);
 - Cell size 5-20m, max cells 200;
 - Velocity accuracy 1% of measured value $\pm 0.5\text{cm/s}$, velocity resolution 0.1cm/s;
 - Compass and tilt sensor, thermistor embedded in head;
 - Compass accuracy/resolution 2° for tilt $< 20^\circ/0.01^\circ$;

- Pressure sensor, 0-1500m, accuracy 0,1% of FS;
 - 16 GB SD card data logger;
 - Long instrument housing (for two internal batteries) ;
 - 6p+2p MCBH, Ethernet + power, standard;
 - 10m Ethernet cable with MCBH6MP, Power/RJ45 at dry end;
 - simple transportation box;
 - Software for deployment planning, data retrieval and data conversion;
 - Two Lithium battery packs 1800 Wh 19V;
4. The Contracting Authority hereby states that only the minimum requirements were set out in the detailed technical specification of individual elements. The Contractors may offer the devices with the same or better specification in their bids. Shall the description of the subject of contract contain any trademarks, patents or other proprietary or exclusive rights, or if the origin of the subject of contract or part thereof was determined - it must be assumed that the Contracting Authority, due to the nature of the subject of contract, provided such description with an indication of the type of the subject of contract and allows bids equivalent in terms their visual appearance, functionality, functional and performance parameters not worse than those given in the description of the subject of contract.
 5. Subject of contract must be new, free from defects or damage, not used, free of third-party rights.
 6. **Within the declared bid price (net value) the Contractor will provide the equipment to: Longyearbyen, Svalbard, Norway.**
 7. The Contractor shall provide the Contracting Authority documentation and operating manual in Polish and/or in English.
 8. The offered equipment should have minimum 12 months warranty counted from the date of signing the acceptance protocol by the Contracting Authority without reservations.
 9. The Contracting Authority allows the bids to be submitted and settled in the following currencies: PLN, EURO or USD.
 10. The price (net value) quoted in the bid shall include all costs associated with the execution of the contract, including cost of the object of the contract (including documentation and software), cost of packaging and transport to the place of destination, cost of insurance during delivery to the place of destination as well as cost of warranty and warranty service.

III. **Deadline of the implementation of the contract and place of delivery of the subject of contract:**

1. Delivery deadline: **no later than to September 7, 2017.**
2. Place of delivery of the subject of contract: **Longyearbyen, Svalbard, Norway.**

IV. **Terms and procedure of payment:**

1. The contract is funded from designated subsidy from Horizon 2020 project INTAROS - Integrated Arctic Observation System, awarded under EU call for Blue Growth.
2. The cost of duty and VAT (the tax on goods and services) will be settled and paid by the Contracting Authority, provided that and if it is required pursuant to the relevant custom and tax provisions.
3. **In case the Contractor is an entity with its registered office outside the territory of the Republic of Poland the Contractor shall quote only the net value.** In order to evaluate such an bid offer, the Contracting Authority shall increase the bid price by adding the tax on goods and services (VAT).
4. The Parties agreed that the payment for the delivered object of the agreement will take place on the basis of the invoice delivered to the Institute of Oceanology, Polish Academy of Sciences in Sopot, following the signing the acceptance protocol by the Contracting Authority without reservations.
5. The Contractor shall put the name of the delivered object of the agreement in accordance with the Contract awarding notice on the invoice.
6. Payment will be transferred from the account of the Contracting Authority to the Contractor's account within 30 days from the date of acceptance of the object of the agreement without reservations and after receipt of the invoice properly issued by the Contractor.

V. **Criteria for evaluation of bids**

Price – 100%

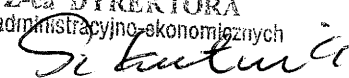
VI. Place and date and form of submission of bids, information regarding the procedure

1. **The Bid signed by a person authorized to act in the Contractor's name should be submitted not later than on July 3, 2017, 10:00 am:**
 - 1) in person (by post, courier) to the registered office of the Contracting Authority – room 107,
 - 2) by fax : (48 58) 551 21 30
 - 3) by email – azariczna@iopan.gda.pl- entitled „The Bid for the **delivery of Acoustic Doppler Current Profilers for the Contracting Authority – the Institute of Oceanology, Polish Academy of Sciences in Sopot - IO/ZN/1/2017**”.
2. The Contractor shall prepared offer accordingly to the Appendix no 1 to the notice – Bid form.
3. **The Contractor should also submit with the bid offer the Technical Specifications of offered devices confirming that the offered devices meet the requirements described in Chapter II point 3 of the notice.**
4. The Contracting Authority allows submission of bids and other documents in Polish or English.
5. The Contracting Authority does not allow partial bids.
6. The bid must be complete and must include all the elements and take into account all the conditions listed in Chapter II and III of the notice. The bids which would not include even one element shall be rejected as the bid which failed to comply with the requirements set in the notice.
7. The offers submitted after the deadline set in point 1 will not be taken into consideration.
8. The Contractor shall bear all costs associated with the preparation of the bid.
9. The Contracting Authority may modify the content of the Contract awarding notice any time prior to the deadline for submitting bids. Any modification to the Specification shall be promptly placed on the website where the Contract awarding notice was provided. Each modification of the Specification becomes its integral part and its binding for the Contractor.
10. A person duly authorized to directly contact the Contractors: Aleksandra Zariczna: azariczna@iopan.gda.pl
11. The bid validity period is 30 days, which begins with the deadline for submission of bids.
12. In the case of bids submitted in currencies other than PLN, as well as in case of the necessity to compare the bids in various currencies, the Contracting Authority shall convert the offer price into PLN at the average exchange rate of the currency announced by the National Bank of Poland as of the final day of submitting of the bids.
13. Promptly after the selection of the best offer the Contracting Authority shall inform the Contractors who submitted offer about of the results of this procedure. The Contracting Authority shall also place the Information about of the results of this procedure on its website.
14. **The Contracting Authority reserves the right to cancel the procedure without the selection of the best offer.**
15. The Contracting Authority shall sign the Contract with the Contractor, whose offer was selected as the best offer, according to the agreement draft set out in Appendix no 2.
16. Before signing the Contract The Contracting Authority may asked the Contractor to submit the relevant abstract from the register or other documents accordingly to which the person signing the Contract is authorized to act in the Contractor's name.
17. After signing the Contract The Contracting Authority will promptly place on its BIP site information regarding the contract awarding procedure giving the name of the entity with whom the Contracting Authority has signed the contract or information about not awarding the contract.

Appendices:

1. Bid form – Appendix no. 1.
2. Agreement draft – Appendix no. 2.

NOTICE: The English version of the Contract Awarding Notice is only for informational use. In case of discrepancy between the Polish and the English version of the Contract Awarding Notice, the Polish version shall prevail.

Z-ca DYREKTORA
ds. administracyjno-ekonomicznych

mgr Danuta Szkutnik

.....
Stamp of the Contractor

.....
place and date

BID FORM

In response to the Contract awarding notice (procedure no IO/ZN/1/2017) for **delivery of acoustic doppler current profilers for the Contracting Authority – the Institute of Oceanology, Polish Academy of Sciences in Sopot**

the bid offer submits:

.....
(name and address of the Contractor)

1. We offer execution of the Contract for:
Bid Price (including VAT) PLN/EURO/USD*
 say:.....),
 includes VAT in amount PLN/EURO/USD*,
Net value PLN/EURO/USD*
 (say.....)

**delete as appropriate*

REMARK:

*The cost of duty and VAT (tax of goods and services) will be settled and paid by the Contracting Authority, provided that the Contractor is an entity with its registered office outside the territory of the Republic of Poland and if it is required pursuant to the relevant custom and tax provisions. In such a case the Contractor **shall quote only the net value.***

The Contracting Authority allows the bids to be submitted and settled in the following currencies: PLN, EURO or USD. The Contractor shall point out in what currency the bid offer was submitted.

The price (net value) quoted in the bid shall include all costs associated with the execution of the contract, including cost of the object of the contract (including documentation and software), cost of packaging and transport to the pace of destination, cost of insurance during delivery to the place of destination, and cost of warranty and warranty service.

2. We offer the delivery of the subject of contract no later than to **September 7, 2017**, to: **Longyearbyen, Svalbard, Norway.**
3. We accept the conditions of the agreement, as set out in the draft attached as Appendix No. 2 to the Contract awarding notice. Shall our bid be selected, we commit to enter into the agreement according to the provided template on the date set by the Contracting Authority.
4. Shall our bid be selected for implementation of abovementioned delivery, the agreement on the side of the Contractor will be signed by
(provide the names and positions)
5. The remuneration for the performance of the contract shall be transferred to:

.....
(name of the Bank, account number, swift)

6. Contact information of the Contractor:
 Internet : http://, E-mail@....., Phone:....., Fax:.....
 Name and surname of the authorized contact person:

.....
signature and stamp of the Contractor or an authorized person