



CONTRACT AWARDING NOTICE
for
delivery of Costal Vertical Turbulence Profiler

Name and address of the Contracting Authority

Institute of Oceanology Polish Academy of Science
ul. Powstańców Warszawy 55
81-712 Sopot, Poland
Fax (48 58) 551 21 30
Email: office@iopan.gda.pl

I. The legal basis

The legal basis for the procedure is art. 30a of the Act 30 April 2010 on the Principles of Financing Science (Journal of Laws of 2010 No. 96, item 615 as amended) and art. 4, paragraph 8a of the Act of 29 January 2004, the Public Procurement Law (Journal of Laws of 2013, item 907, as amended).

II. Description of the subject of contract

1. The subject of the procedure is the delivery of **Costal Vertical Turbulence Profiler (Sonda mikrostrukturalna)** for the Contracting Authority – the Institute of Oceanology, Polish Academy of Sciences in Sopot ul. Powstańców Warszawy 55, 81-712 Sopot.
2. CPV code: 38400000-9 - instruments for checking physical properties
3. Description of requirements and technical specification are set in chapter III of Contract awarding notice
4. The Contracting Authority hereby states that only the minimum requirements were set out in the detailed technical specification of individual elements. The Contractors may offer the devices with the same or better specification in their bids. Shall the description of the subject of contract contain any trademarks, patents or other proprietary or exclusive rights, or if the origin of the subject of contract or part thereof was determined - it must be assumed that the Contracting Authority, due to the nature of the subject of contract, provided such description with an indication of the type of the subject of contract and allows bids equivalent in terms their visual appearance, functionality, functional and performance parameters not worse than those given in the description of the subject of contract.
5. The Contractor shall provide warranty on the subject of Contract no worse than offered by the producer of equipment.
6. Subject of contract must be new, free from defects or damage, not used, free of third-party rights.
7. The offered equipment must be a solution available on the market and be currently in use.
8. The Contracting Authority requires the Contractor to deliver the subject of contract to the registered office of the Contracting Authority
9. The Contractor shall provide the Contracting Authority documentation and operating manual in Polish and/or in English.
10. The Contracting Authority allows the bids to be submitted and settled in the following currencies: PLN, USD or EURO.
11. The price (net value) quoted in the bid shall include all costs associated with the execution of the contract, including cost of the subject of Contract, cost of packaging and transport to the registered office of the Contracting Authority and insurance during delivery to the place of destination as well as and cost of warranty and warranty service (if applies).

III. Description of requirements and technical specification

The Contractor shall provide profiling devices for recording physicochemical parameters of seawater with the following technical specification (minimal requirements):

1. 500m depth rating
2. Internal data recording system with no less than 4GB memory card
3. Two Velocity Share Probes
4. One Micro-temperature sensor (range -5 – 35°C , Resolution 10^{-5} °C , Accuracy 0.005 °C)
5. One Micro-conductivity sensor (range 0 – 70 mS/cm, resolution 0.001 mS/cm, accuracy 0.005 mS/cm)
6. Additional CT combo sensor with mounting kit (T: range -3 – 45 °C, resolution 0.001°C, accuracy 0.01°C, C: range 2 – 65 mS/cm, resolution 0.001mS/cm, accuracy 0.005 mS/cm)
7. Two Accelerometers (range +/- 1g, resolution 3×10^{-3} g , accuracy 2%)

9. One Pressure sensor range 50 bar
10. Drag brush elements
11. USB2.0 deck unit and battery charger supply
12. Sampling rate 512 Hz/ 64 Hz
13. Certified wooden crate for transportation and software should be provided.

IV. Place and date of implementation of contract

1. Deadline of the implementation of the contract: **December 31, 2015.**
2. Place of execution of the contract: **the registered office of the Contracting Authority - ul. Powstancow Warszawy 55, 81-712 Sopot, Poland.**

V. Conditions for participation in the procedure

1. The Contractors who would like to participate in the contract award procedure must comply with the requirements set out below:
 - a) the Contractor must have the qualifications to conduct specific business or actions, if such requirement is imposed by law - *The Contracting Authority does not specify this condition;*
 - b) the Contractor must have the expertise and experience – *in the form of proper execution, and also implementation during the last three years prior to the deadline for submission of bid in the case of periodic or continuous contracts, and if the period of running the business is shorter - at least one delivery completed during this period corresponding to the subject of contract, i.e. for the delivery of the autonomic device for recording physicochemical parameters of seawater, with a gross value of at least PLN 80 000;*
 - c) the Contractor must provide adequate technical capacity and personnel capable of performing the contract – *Ensuring the execution of the contract*
 - d) the economic and financial standing - *ensuring the execution of the contract.*
2. To confirm compliance with conditions specified in point 1 the Contractor should submit Statement of compliance with the conditions of participation in the procedure – according to the specimen form being Appendix no. 2 to the Notice.

VI. Terms and procedure of payment:

1. The contract is funded from designated subsidy from the Ministry of Science and Higher Education „Wyposazenie Laboratorium Badania Substancji Zakwaszających Wodę Morską (LaBSZWOM)”.
2. The Parties agreed that the payment for the delivered object of the agreement will take place on the basis of the invoice delivered to the Institute of Oceanology, Polish Academy of Sciences in Sopot, following the signing the acceptance protocol by the Contracting Authority without reservations. The Contractor shall put the name of the delivered object of the agreement in accordance with the Contract awarding notice on the invoice.
3. Payment will be transferred from the account of the Contracting Authority to the Contractor's account within 30 days from the date of acceptance of the object of the agreement without reservations and after receipt of the invoice properly issued by the Contractor.
4. The cost of VAT will be settled and paid by the Contracting Authority, provided that the Contractor is an entity with its registered office outside the territory of the Republic of Poland and if it is required pursuant to the relevant tax provisions. In such a case the Contractor shall quote only the net value. In order to evaluate such an bid offer, the Contracting Authority shall increase the bid price by adding the tax on goods and services (VAT).

VII. Criteria of evaluation

Price – 100%

VIII. Place and date and form of submission of bids, information regarding the procedure

1. **The Bid should be submitted not later than on November 27, 2015 10:00 am:**
 - 1) in person (by post, courier) to the registered office of the Contracting Authority – room 120,
 - 2) by fax : (48 58) 551 21 30
 - 3) by email – mmasnicka@iopan.gda.pl
 - entitled „Oferta na dostawę sondy mikrostrukturalnej - IO/ZN/9/2015”.
2. The Contractor shall prepared offer accordingly to the Appendix no 1 to the notice – Bid form and enclose:
 - a) Appendix no. 2 - Statement of compliance with the conditions of participation in the procedure.

- b) the Technical Specifications of offered devices (catalogs, brochures, catalog cards, etc.) confirming that the offered devices meet the requirements described in Chapter III of the notice.
3. The Contracting Authority allows submission of bids and other documents in Polish or English.
 4. The bid must be complete and must include all the elements and take into account all the conditions listed in Chapter II and III of the notice. The bids which would not include even one element shall be rejected as the bid which failed to comply with the requirements set in the notice.
 5. The Contracting Authority does not allow partial bids.
 6. In the case of bids submitted in currencies other than PLN, as well as in case of the necessity to compare the bids in various currencies, the Contracting Authority shall convert the offer price into PLN at the average exchange rate of the currency announced by the National Bank of Poland as of the day of submitting of the bids (November 27, 2015).
 7. In the case of offer, the selection of which would result in tax obligation in accordance with the provisions concerning the tax on goods and services, the Contracting Authority shall, in order to evaluate such a bid offer, increase the bid price by adding the tax on goods and services (VAT). The Contractor shall inform the Contracting Authority that the selection of the offer will result in a tax liability on the Contracting Authority and state the name (type) of goods which delivery will result in tax liability and their net value.
 8. The offers submitted after the deadline set in point 1 will not be taken into consideration.
 9. The Contractor shall bear all costs associated with the preparation of the bid.
 10. Promptly after the selection of the best offer the Contracting Authority shall inform the Contractors who submitted offer about of the results of this procedure. The Contracting Authority shall also place the Information about of the results of this procedure on its website.
 11. **The Contracting Authority reserves the right to cancel the procedure without the selection of the best offer.**
 12. The Contracting Authority may modify the content of the Contract awarding notice any time prior to the deadline for submitting bids. Any modification to the Specification shall be promptly placed on the website where the Contract awarding notice was provided. Each modification of the Specification becomes its integral part and its binding for the Contractor.
 13. The bid validity period is 30 days, which begins with the deadline for submission of bids.
 14. The Contracting Authority shall sign the Contract with the Contractor, whose offer was selected as the best offer, according to the agreement template set out in Appendix no 3.
 15. Before signing the Contract The Contracting Authority may asked the Contractor to submit the relevant abstract from the register or other documents accordingly to which the person signing the Contract is authorized to act in the Contractor's name.
 16. After signing the Contract The Contracting Authority will promptly place on its BIP site information regarding the contract awarding procedure giving the name of the entity with whom the Contracting Authority has signed the contract or information about not awarding the contract.

Appendices:

1. Bid form – Appendix no. 1
2. Statement of compliance with the conditions of participation in the procedure – Appendix no. 2
3. Agreement template – Appendix no. 3

NOTICE: The English version of the Contract Awarding Notice is only for informational use. In case of discrepancy between the Polish and the English version of the Contract Awarding Notice, the Polish version shall prevail.

NACZELNY INŻYNIER

mgr inż. Kazimierz Groza